

Textile Workshop Facilitator

(Part-time, 6-month contract, HK\$100-120/service hour)

Job Description

Reporting to the Programme Management team, the Textile Workshop Facilitator (contract) will be responsible for:

- supporting in the execution of textile workshops, including leading and facilitate the tutor at the events, material preparation, managing participants' attendance, pre-and-post survey preparation, survey result analysis and reporting;
- liaising between various parties including partner organisations and public participants;
- organising and maintaining the material database, including the labelling system for different materials, numbering of shelves, cataloguing, sourcing and replenishing materials;
- assisting in supporting CHAT's team for general promotional and marketing material for textile related programme;
- supporting curatorial department in textiles research, object archival and general administration of textile related Learning and Community programmes; and
- performing other ad hoc duties as required.

You should have/be:

- Bachelor's Degree in textile, fashion or textile design, visual arts, or related fields and disciplines.
- minimum of 3-5 years of experience in fashion, textile, design or related fields.
- demonstrated strong interpersonal and people skills, with the ability to communicate effectively and respectfully with diverse audiences, including institutional partner, colleagues, and public participant.
- being a good team player with great communication skills.
- having basic skills of sewing, knitting, and dying.
- a good understanding of and sensitivity to contemporary art, textiles and local culture
- adaptability to work across disciplines.
- enthusiastic with creative energy and self-initiative.
- **flexible and willing to work overtime and on holidays/weekends at times.**
- **able to work for the entire programme period during June to November 2026 is a must.**
- proficiency in PC and MacOS and strong knowledge in Microsoft Word, Excel, and PowerPoint.
- knowledge in design software such as Adobe Illustrator, Photoshop is an advantage.
- excellent verbal and written communication skills in both English and Cantonese.

TO APPLY FOR THIS POSITION

Qualified candidates should email their cover letter, CV, expected salary and names of 2 references with contact information to hr@mill6chat.org by 19 Apr 2026.

*The information provided will be kept confidential and used for recruitment purposes only. Applicants not contacted within **six weeks** after the application deadline may consider their applications unsuccessful.*